

Author Guidelines

Language: English

General Rules:

1. A4 paper, single-column, default Ms Word/Open Office margin
2. Font face and styles: Times new roman 14pt bold (Title/Heading 1), 14pt-regular (Heading 2), 12pt-bold (Heading 3), 12-pt-bolditalics (Heading 4), 12pt single-spaced (body text), 8-10pt (figure and table), 10pt (references).

Layout:

Review Article	Research Article
Title, Abstract, Keywords, Introduction, Review (in headings and sub headings -- division of content make sense), Conclusion/ Recommendation, References	Title, Abstract, Keywords, Introduction, Material and Methods, Results and Discussion, Conclusion, References
Mini Review: 5-8 pages. Full Review: up to 20 pages	Research Article: normally 4-8 pages, maximum 10 pages.

Title:

1. Up to 20 words
2. Reflect accurately what the paper says

Abstract:

1. Summary of background, idea/research question, main outcome, highlight of most relevant results.
2. Reflects accurately what the paper says
3. Fewer than 250 words

Keywords:

1. Up to five

Introduction:

1. Background and research gap is explained with adequate but recent citations.
2. Research question is clearly defined.

For Review: Headings

1. Heading should help reader to follow document and reflects the content.

Material and Methods:

1. Methods are adequately described (randomised trials, systematic reviews, observational studies, health economics studies, study ethics approval).
2. Overall design of study is appropriate and adequate to answer the research question.

Results and Discussion:

1. Main outcome is measured clearly.

2. Results credibly answered the research question and well presented.
3. Interpretation and conclusions are discussed in the light of previous evidence.

2. Logical structure easy to flow. Average length of sentence: 12-18 words.
3. The use of bullet and numbering should reflect summarizing and highlighting function.
4. Numbers, technical terms, units and chemical names should be consistent.

Table and Figure

1. Title gives complete information.
2. Legend/text is flowing and easy to follow.
3. Table and Figure are in appropriate position: simple (in text) or complex (at appendix).
4. Images are in camera ready format (min. 240dpi at appropriate size)

Consent Form:

Author (or main authors) should sign a consent form stating that:

1. Author(s) comply with anti-plagiarism act (example for term and definition at: <http://www.lc.unsw.edu.au/plagiarism>)
2. Text which has been published Elsewhere should be mentioned and requested for approval (if needed).
3. Author(s) has Intellectual property for The text and acknowledged other's Intellectual properties that are cited in the reference section.
4. Editorial Board is excluded from responsibility of The correctness of data and content of The text.
5. As for Disputes resolution, Editorial Board Will retract The text from publication and send a notification to respective parties.

References:

1. Shortened Harvard style (see: <http://www.lib.monash.edu.au/tutorials/citing/harvard.html>)
2. Preferably in End-note or Zotero exported library
3. References are up to date and relevant

Example:

Scutt, J.A. 2003b. Without precedent: sex/gender discrimination in the High Court. *Alternative Law Journal* 28(2): 74-77.

Paragraphing guidelines:

1. Text is fluent, easy to read and understand.